Progress of Study & Research for Postgraduate Programmes by Mixed Mode in UTAR

Registration
- Candidate pays student bill & attends classes for taught units

Study/Research
- Taught units: Core Units / Electives
- Research Methods / Directed Reading
- Dissertation
- Examination for Taught Units – Attendance for class ≥ 70%
- On Probation if GPA < 3.0000

Proposal Defence
- Master’s candidate: Within 3 months (Full-time); Within 6 months (Part-time)

Study/Research
- Submits 6-month Research Progress Report via on-line;
- Completes all taught units as required with CGPA ≥ 3.0000

Work Completion Seminar (WCS)
- Optional for structure B programme
- At faculty’s discretion
Progress of Study for PG Programme - Mixed Mode

1. **Submits Intent to Submit Dissertation**
   - Candidate must submit the Intent at least 3 months before submission of dissertation

2. **Nominate Internal & External Examiners**
   - Internal examiner must be at least a PhD holder;
   - External examiner, preferably from overseas, must be at least an Assoc Prof with recent publication in International Journals
   - Recommended by FRDPC & FB

3. **Approves Title of Dissertation and Internal & External Examiner**
   - Tabled in PSC meeting for recommendation;
   - Must be approved by Senate

4. **Submits Dissertation**
   - Within 3 months from date of submission of Intent to Submit Dissertation
Progress of Study for PG Programme - Mixed Mode

1. Examination of Dissertation
   - 7 – 8 weeks for examiners to mark the dissertation and write examiner's report & recommendation

2. Board of Examiners (Dissertation)
   - Consider examiner's reports & recommendations
   - Conduct viva-voce
   - Make a decision and recommend amendment

3. Amendment & Submits Revised Dissertation
   - Candidate takes corrective action based on BoE decision
   - Submit revised dissertation within given duration

4. Board of Examiners (Graduation)
   - Consider confirmation by Supervisor/Internal Examiner on corrective action taken by candidate
   - Recommend graduation if candidate fulfilled all requirements

5. Special Senate Meeting
   - Consider Board of Examiners' recommendations
   - Make a decision on award of degree

Updated 06.06.13 (lohyy)