Programme Details

Programme : ENHANCING TEACHING FOR TERTIARY EDUCATION
Course Length : Two days

Course Synopsis

This course is designed to train tertiary education instructors (lecturers and tutors) in delivering face-to-face teaching. The course focuses on teaching that induces active learning, which requires the teacher to manage the learning experience of students in a way that maximizes learning. The course will cover principles of delivering an effective lecture and conducting group activities, which will be reflected in the Lesson Plans that the participants will be required to prepare by the end of the course. This course is useful to all instructors to enable them to deliver the subjects in a more informed manner.

Course Objectives

This course is designed to fulfil the following objectives:

1. To help participants to understand pertinent aspects of student diversity;
2. To provide deeper understanding of principles of good teaching at the tertiary level;
3. To enhance the participants’ ability to conduct effective lectures;
4. To enhance the participants’ ability to manage group activities;
5. To train the participants to write clear Lesson Plans as part of professional development process.

Course Learning Outcomes

By the end of the course, participants will be able to:

1. Demonstrate ability to plan teaching for a diverse student audience;
2. Show deep understanding of the principles of good teaching at the tertiary level;
3. Write a lesson plan for lectures;
4. Write a lesson plan for tutorials/laboratory/studio work; and
5. Evaluate a lesson.

Course Contents

- Principles of effective teaching
  - Active learning
  - Engaged Learning (Time on task)
  - High Interactivity
  - Prompt Feedback
  - Respect for diversity
  - High expectations
Conducting effective lectures
  - Organised contents
  - Systematic presentation
  - Engaging materials
  - Continuity and flow of ideas
  - Interactive
  - Intriguing

Managing group activities
  - Understanding student diversity
  - Grouping for specific purposes
  - Setting group activities
  - Goal structures in group activities

Workshops and Micro-teaching
  - Participants plan a lesson
  - Participants deliver teaching in controlled situation
  - Participants critically evaluate each others’ performance

### Course Plan

<table>
<thead>
<tr>
<th>DAY 1</th>
<th>DAY 2</th>
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<tbody>
<tr>
<td>9.00am – 10.45pm Session 1 (1hr 45mins)</td>
<td>9.00am – 10.45pm Session 5 (1hr 45mins)</td>
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<tr>
<td>Introductions and course overview</td>
<td>Workshop: Designing classroom activities to suit diverse learning styles (continued)</td>
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<tr>
<td>An overview of teaching approaches</td>
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<tr>
<td>11.00am – 12.45pm Session 2 (1hr 45mins)</td>
<td>11.00am – 12.45pm Session 6 (1hr 45mins)</td>
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<tr>
<td>Principles of Effective Teaching</td>
<td>Micro-teaching I</td>
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<tr>
<td>1.45pm – 3.15pm Session 3 (1hr 30mins)</td>
<td>1.45pm – 3.15pm Session 7 (1hr 30mins)</td>
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<tr>
<td>Conducting Effective Lectures</td>
<td>Micro-teaching II</td>
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<tr>
<td>3.30pm – 5.00pm Session 4 (1 hr 30mins)</td>
<td>3.30pm – 5.00pm Session 8 (1 hr 30mins)</td>
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<tr>
<td>Workshop: Designing classroom activities to suit diverse learning styles</td>
<td>Recapitulation – Creating a personal teaching style</td>
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<td></td>
<td>Feedback session</td>
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