Programme Details

Programme : COURSE DESIGNING FOR TERTIARY EDUCATORS
Course Length : Two days

Course Description

This course is designed to provide the participants with the competency to design a course of study (subject) at the tertiary level. The participants will be trained to write a subject/course plan which includes writing the course synopsis, objectives and learning outcomes, the selection and organization of the subject contents and designing the assessment scheme for a subject or course. The participants will be trained to align the contents of the subject/course to the objectives and learning outcomes, and align the student assessment to the contents of the subject/course. This course is useful to all lecturers, particularly those who are assigned to lead a subject/course.

Course Objectives

This course is designed to fulfill the following objectives:

1. To guide the participants to write the synopsis, objectives and learning outcomes of a subject/course
2. To train the participants to identify core elements of a subject/course for content selection and organization
3. To help the participants to plan subject delivery based on Student Learning Time (SLT)
4. To enable the participants to align the contents of the subject/course to the learning outcomes and the assessment
5. To guide the participants to write a comprehensive Subject or Course Plan

Course Learning Outcomes

By the end of the course, participants will be able to:

1. Write the introductions to a subject/course (Course Synopsis, Objectives and Learning Outcomes)
2. Select and organize course contents aligned to the learning outcomes
3. Demonstrate understanding of Student Learning Time (SLT) as a basis for designing a subject/course
4. Design an Assessment Scheme that is aligned to the learning outcomes
5. Write a comprehensive Subject Plan or Course Plan
Course Contents

1. Considerations in Course Designing
   - The nature of the course
   - The nature of the students
   - The administration of the course

2. Writing Course Outlines
   - Writing Course Synopsis
   - Writing Course Objectives
   - Writing Course Learning Outcomes

3. Selecting Course Contents
   - Scope – coverage of concepts and competencies
   - Balance – theory and practice
   - Course learning volume (student learning time)

4. Organizing of Course Contents
   - Structuring course contents
   - Structural Organisation of course contents
   - Thematic Organisation of course contents

5. Writing Course Plans
   - Course Information
   - Contact Information
   - Course Outline
   - Course References
   - Course Assessment
   - Course Requirements/Policies
   - Scheme of Work