Programme Details
Programme : CLASSROOM MANAGEMENT FOR TERTIARY EDUCATORS
Course Length : One day

Course Synopsis
This course is designed to provide the participants with the knowledge and skills to plan and manage successful classroom teaching-learning activities. Initially, participants will be given the characteristics of an excellent teacher, and how to manage and conduct a classroom teaching. Participants will also be briefed on ways and method of making teaching-learning environment more conducive. This will include coaching participants to write achievable teaching objectives before entering the classroom; executing the lesson plan, and handling disruptive behaviors.

Course Objectives
This course is designed to fulfill the following objectives:

- To brief the participants on some traits of a successful teacher
- To give the participants an overview of a successful teaching-learning activity and environment
- To coach the participants to write logical and achievable lesson objectives
- To guide the participants on ways of handling disruptive behaviors in the class

Course Learning Outcomes
By the end of the course, participants will be able to:

- List down at least five traits of a successful teacher
- Describe a successful teaching-learning activity
- Write four correct and achievable lesson objectives
- Explain some strategies of handling disruptive behaviors in the classroom

Course Contents
1. Becoming a successful teacher
   - Are you a teacher?
   - How to be a good teacher?
   - Managing a successful classroom successfully

2. The Teaching-Learning Activity
   - Conducive learning environment
   - How to prepare for a conducive and exciting learning environment
3. Writing a Lesson Plan
   - Writing teaching objectives
   - Executing and achieving the teaching objectives
   - Evaluating teaching activities

4. Handling Disruptive Behavior in the Classroom
   - Setting the classroom right
   - Dealing with problematic students

**Course Plan**

<table>
<thead>
<tr>
<th>MORNING SESSION</th>
<th>AFTERNOON SESSION</th>
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</thead>
<tbody>
<tr>
<td>Session 1: 9.00am – 10.45am (1hr 45 mins)</td>
<td>Session 3: 1.45pm – 3.15am (1hr 30 mins)</td>
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<tr>
<td>Becoming a successful teacher:</td>
<td>The Lesson Plan</td>
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<tr>
<td>- Are you a teacher?</td>
<td>- Writing teaching objectives.</td>
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<td>- How to be a good teacher?</td>
<td>- Executing and achieving the teaching objectives</td>
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<td>- Managing a successful classroom successfully</td>
<td>- Evaluating the teaching activity</td>
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<td>Session 2: 11am – 12.45pm (1 hr 45 mins)</td>
<td>Session 4: 3.30pm – 5.00pm (1hr 30 mins)</td>
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<td>The Teaching-Learning Activity</td>
<td>Handling Disruptive Behavior in the Classroom:</td>
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<td>- A conducive classroom</td>
<td>- Setting the classroom right</td>
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<td>- How to prepare for a conducive and exciting</td>
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<td>learning environment</td>
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