

<b>UNIVERSITI TUNKU ABDUL RAHMAN</b>			
Guideline Title : <b>UTAR RESEARCH PUBLICATION SCHEME (UTAR RPS)</b>			
Guideline Number : <b>GD-IPSR-R&amp;D-015</b>	Rev No: 4	Effective Date: 14 June 2022	Page No: <b>1 of 3</b>

## 1. Objective

The objective of this Scheme is to encourage academic staff to be more active in publishing high quality journal articles.

## 2. The Scheme

The scheme shall be named as UTAR Research Publication Scheme (UTAR RPS) The maximum award amounts per quartile are as follows:

Quartile 1 - RM1,000 x Journal Impact Factor

Quartile 2 - RM750 x Journal Impact Factor

Quartile 3 - RM500 x Journal Impact Factor

Quartile 4 - RM250 x Journal Impact Factor

The maximum cumulative unutilised amount of award should not exceed RM20,000 per applicant.

## 3. Application Criteria

- a) Application for the UTAR RPS is open throughout the year and applicable for journal articles published within 1 year from the date the article was first published online with Digital Object Identifier (DOI) number only or the full volume of the article; whichever comes first.
- b) Only applicable for UTAR staff. The staff shall be the corresponding author/first author of the journal article.
- c) If UTAR student is the corresponding author and the first author of the article, the student's main supervisor may apply for UTAR RPS.
- d) The corresponding author/first author of the article must be affiliated with 'Universiti Tunku Abdul Rahman (UTAR)' and the affiliation must be specified in the article.
- e) Applicable for journal articles that are published in Clarivate Analytics – Journal Citation Report (JCR) database [Science Citation Index Expanded (SCIE) and Social Science Citation Index (SSCI)], China National Knowledge Infrastructure (CNKI) database [Chinese Science Citation Database (CSCD), A Guide to the Core Journals of China (GCJC), Chinese Social Sciences Citation Index (CSSCI), The China Scientific and Technical Papers and Citation Database (CSTPCD) and The Humanities & Social Science Core Journals in China (HSSCJC)], and Taiwan Citation Index – Humanities and Social Sciences (TCI-HSS) database [Taiwan Humanities Citation Index (THCI) and Taiwan Social Sciences Citation Index (TSSCI)].
- f) Provision of evidence of the impact factored journal concerned being listed in the JCR database (SCIE and SSCI) and China National Knowledge Infrastructure (CNKI) database (CSCD, GCJC, CSSCI, CSTPCD & HSSCJC), and TCI-HSS

<b>UNIVERSITI TUNKU ABDUL RAHMAN</b>			
Guideline Title : <b>UTAR RESEARCH PUBLICATION SCHEME (UTAR RPS)</b>			
Guideline Number : <b>GD-IPSR-R&amp;D-015</b>	Rev No: 4	Effective Date: 14 June 2022	Page No: <b>2 of 3</b>

database (THCI & TSSCI). The award of the research funding for the article will be based on the impact factor listed in the latest JCR, CNKI or TCI-HSS database based on the date that the article was first published online with DOI number only or the full volume of the article; whichever comes first.

- g) For an article in which the corresponding author and the first author are UTAR staff, only the UTAR corresponding author is eligible to claim the award.
- h) For an article with multiple corresponding authors, only one UTAR corresponding author is eligible to claim the award.
- i) UTAR author in a consortium paper (paper with authors from more than 10 international institutions and in the top 10% in their category) may apply for UTAR RPS award with a maximum amount of RM20,000 per paper. If there are more than one UTAR author in a consortium paper, only one author is eligible to apply.

#### **4. Application Procedure**

- a) The applicant is required to fill up the “FM-IPSR-R&D-047 UTAR RPS Application Form” and to submit the form to IPSR with the following supporting documents:
  - i. the first page of the published journal article;
  - ii. evidence of the impact factored journal concerned being listed in the JCR, CNKI or TCI-HSS database based on the date that the article was first published online with DOI number only or the full volume of the article; whichever comes first;
  - iii. Evidence of quartile ranking of the journal.

#### **5. Approving Authority**

The application shall be subjected to the approval and the sole discretion of the Director of the Institute of Postgraduate Studies and Research (IPSR). The decision of the Director of IPSR shall be final.

#### **6. Coverage of UTAR RPS Awarded Funding**

- a) The awarded UTAR RPS funding shall be deposited to a new or existing UTAR RPS account.
- b) The awarded UTAR RPS funding can be utilised for the R&D projects subject to the related policies and guidelines stated below:
  - i. UTAR Research Fund Policy (POL-IPSR-R&D-001);
  - ii. Financial Support for Journal Paper Publication (FSJPP) by Staff (POL-IPSR-R&D-002);
  - iii. Guideline On Project Research Assistantship (GD-IPSR- R&D-001);
  - iv. Guideline On Student Assistantship (GD-IPSR-R&D-003);
  - v. Guidelines on UTAR Postdoctoral Research Scheme (GD-IPSR-R&D-014);

<b>UNIVERSITI TUNKU ABDUL RAHMAN</b>			
Guideline Title : <b>UTAR RESEARCH PUBLICATION SCHEME (UTAR RPS)</b>			
Guideline Number : <b>GD-IPSR-R&amp;D-015</b>	Rev No: 4	Effective Date: 14 June 2022	Page No: <b>3 of 3</b>

- vi. UTARRF Top-up Scheme Guideline (GD-IPSR-R&D-018).
- c) The applicant's UTAR RPS account shall be the main source of funding for the above R&D projects application.
- d) Attending conference using approved UTAR RPS fund (subject to fund availability):
  - i. Can be utilised for UTAR postgraduate student who is non-UTAR staff and for oral presentation only on the findings of the project;
  - ii. Support is limited to conference registration fee, travelling & lodging expenses and a maximum of RM2,500 per student per year;
  - iii. Support for overseas conference is limited to once per year.

Travelling and lodging rate expenses are as per stated in Appendix 1.1 of Guidelines on the Organisation of Student Conference, Seminar, Forum, Participation of Student in Contest, Design Competition and Other Events Related to R&D (GD-IPSR-R&D-008);

- e) Desktop PC, Laptop, Tablet, Scanner and Printer - not allowed to be purchased. Workstation will only be considered with strong and reasonable justification as well as evidence showing the lack of such facility in the Faculty.
- f) A maximum of RM 2,000 per year of manuscript proofreading fee claim can be claimed under UTAR RPS subject to the following conditions:
  - a. The journal is listed in the JCR database (SCIE and SSCI) or CNKI database (CSCD, GCJC, CSSCI, CSTPCD, HSSCJC), and TCI-HSS database (THCI & TSSCI); and
  - b. Proofreading is requested by the publisher after paper review.

## **7. Amendment to the Guidelines**

Universiti Tunku Abdul Rahman at its sole and absolute discretion may vary, modify, add, delete or amend any of the above rules and regulations of the UTAR Research Publication Scheme.